North Oakland Transportation Authority (NOTA)

Special Meeting Minutes

**Thursday, July 31, 2023**

**1:00 p.m.**

**NOTA Offices**

**675 S. Glaspie St. Oxford, MI**

The meeting was called to order by Chair Mike McDonald at 1:04 p.m.

**Roll Call**

**Present** Representing

Mike McDonald, Chair Village of Leonard

Ed Brakefield Addison Township

Carl Cyrowski Village of Lake Orion

Mike Flood Orion Township

Jack Curtis Oxford Township

Bruce Pearson Addison Township

**Absent - Excused**

Ann Keltcsh At Large – Easterseals MORC

Chris Barnett, Vice Chair Orion Township

Tonya Waple TTI

Lori Bourgeau Village of Oxford

Margaret Payne Oxford Township

**Others Present:**

Lynn Gromaski NOTA Executive Director

Mike Joslyn NOTA Operations Director

**Respects to the Flag**

The Pledge of Allegiance was given.

**Agenda Approval**

**Moved by** Ed Brakefield, seconded by Jack Curtis, to approve the agenda as amended. By voice vote the motion passed unanimously.

**Director’s Report**

**Moved by** Carl Cyrowski, seconded by Ed Brakefield, to waive the reading of the Directors Report. By voice vote the motion passed unanimously. Moved by Mike Flood, seconded by Ed Brakefield, to receive and file the Director’s report. By voice vote the motion passed unanimously.

**Public Comments** - none

**Old Business**

None

**New Business**

Approval of Purchase of 5 mini vans with wheelchair ramps was discussed that Oakland County had directed Lynn Gromaski to purchase the 5 vehicles which is covered by the millage revenue already received from Oakland County. Moved by Mike Flood, seconded by Ed Brakefield, to approve the purchase of the 5 mini vans at $57,993 each for a total not to exceed $289,965 from Mobility Works. By Roll Call vote, motion passed unanimously.

Lynn Gromaski explained all of the expansion plans and how much more help was needed for Lynn and Mike now. Nigel Barnett has been learning Operations to help Mike in his absence as well as helping Mike about 20 hours a week on various administrative duties. Nigel is currently a full time driver making $20/hour. Lynn is suggesting paying Nigel $25/hr for the hours he is working on administrative work and continue to pay Nigel $20/hr when he is driving. This is a temporary fix until the 2024 budget is complete where Lynn will have an Operations assistant built into the budget. Motion by Bruce Pearson, seconded by Jack Curtis, to approve the pay rate of the temporary Operations Assistant to receive $25/hr for hours spent on Operations and receive $20/hr for driving hours for 2023 budget year. By roll call vote, motion passed unanimously.

**Public Comments** - none

**Board Member Comments**

Mike Flood doesn’t want a bait and switch with Oakland County.

**Adjournment**

Moved by Mike Flood, seconded by Carl Cyrowski, to adjourn the meeting at 1:50 p.m. By voice the motion passed unanimously.

*The next regular meeting is scheduled for Thursday, August 17 at 4:30 p.m. at NOTA Office, 675 Glaspie St. Oxford, MI 48371.*

*Minutes initially drafted by Lynn Gromaski*